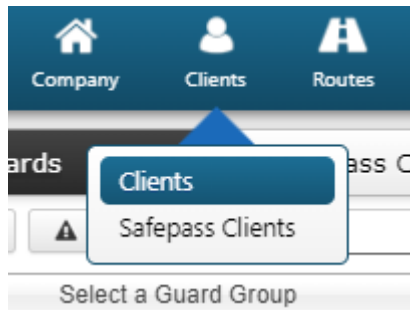


Create Clients/Sites

You can create unlimited Clients & Sites through the “**Clients**” menu in the Web app, by pressing the “**Add**” button.



After a Client is added, you can add their “**Sites**” through the right panel and you can also assign as many checkpoints you wish to each Site, by selecting it and pressing “Manage Check Points” button – this will help the system associate any Scan/ MMEs and Incident Events to particular Sites.

For more info related to the creation of Clients/Sites and their assignments, visit the Web Application Guide.

A screenshot of the 'Supermarket' client details form in the web application. The form is divided into several sections: 'Details', 'Login Credentials', 'Branch Offices', 'Sites', and 'Scheduled e-mail Reports'.
Details: Fields for Company Name (Supermarket), Name (Supermarket), Surname, Phone, Phone 2, Address, City, Language (English (for Sec...)), ZIP, Country (Greece), Email (mvlachou@qrp patrol.com), State (Select an Option), Incident Report by Email (checkbox), Additional Recipients (Separate Values With Comma (,)), and ARC Client ID.
Login Credentials: Enable Login (checked), Username (surpermarket), and a Password Change button.
Branch Offices: A dropdown menu showing 'Main Branch Office'.
Sites: A table with columns: Add, Edit, Manage Check Points, Remove, Export to Excel, Code, Name, Address, Description. The table contains three rows: 'Front door' (United Kingdom), '1st floor' (United Kingdom), and 'Basement' (Greece).
Scheduled e-mail Reports: A table with columns: Description, Type, Recurrence, Next Run, and From. The table contains two rows: 'Building A - weekly report' (Incidents Report, Weekly, 2022-05-08 10:00:00, 202) and 'test' (Client Events report, Daily, 2022-05-06 07:00:00, 202).
At the bottom of the form, there are 'Back' and 'Confirm' buttons.