

# Summarizing

When a crosstab is created in the Report Designer all the row and column groups are summarized automatically.

- In order to turn off the group summary right click on any of the headings in the group and select **Delete Row Summary** or **Delete Column Summary** from the context menu.
- Reapply the summary by right-clicking on the heading and selecting the **Add Row Summary** or **Add Column Summary**.
- In order to select the summary function and data format for a measure right-click on the measure label and select from the context menu.